

# ROUTING AND TRANSMITTAL

Date

TO: (Name, office symbol, room number,  
building, Agency/Post)

Initials

Date

1. EO/DOA

[Signature]

2 FEB 1983

2. ADDA

[Signature]

3 FEB 1983

3. DOA

[Signature]

4 FEB 1983

4. L & F

5.

Action	File	Note and Return
Approval	For Clearance	For Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

DO NOT use this form as a RECORD of approvals, concurrences, disposals,  
clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)

Room No.—Bldg.

Phone No.

5041-102

☆ GPO : 1981 O - 361-529 (148)

OPTIONAL FORM 41 (Rev. 7-76)  
Prescribed by GSA  
FPMR (41 CFR) 101-11.506

2 February 1983

7/11/83  
83-0386

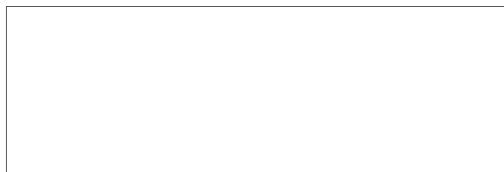
45-4

Note For: DDA

1.) Today, Dan King informed me that you were asking about the work being done in the OCR theaters on the first floor.

2.) A work order to accomplish major renovations to the OCR theaters was received in LSD but had a lesser priority than SAFE II, early capability SAFE, and Polygraph renovation, Phase II, III, and IV. [ ] Director/OCR, was most anxious to get to the theater renovations, so LSD agreed to assign tradesmen to this job when they had time between other higher priority tasks. Early on in the work it was discovered that insulation under the raised floor contained asbestos. Work had to stop until GSA/CIA safety personnel could issue instructions on how the insulation could be removed. STAT

3.) Work to remove the insulation started on 31 January 1983. We will continue to work on the theater area as we can spare the personnel.



STAT

→ PAINTING WALLS  
→ CARPETING  
→ NEW CHAIRS  
→ NEW EQUIPMENT (\$100K)  
BEING INSTALLED.